



**Request for Investment:  
Homelessness and Housing Support Services  
School Year 2019-2022**

**Questions and Answers (Q&A)**

Updated: August 6, 2019

**Eligible Applicants**

**Question:** So my organization cannot apply on it's own? We would have to apply as a subcontractor? I am not sure my this RFI is open it we cannot be a primary applicant. Please let me know if I heard this correctly.

Answer: Only the organizations who currently contract with the Seattle Human Services Department to provide prevention housing supports, listed under "Eligible Applicants," may apply as a primary applicant for this RFI. Organizations who do not currently contract with the Human Services Department for prevention housing would not be eligible to apply as a primary, but could absolutely apply with one of the eligible organizations as a subcontractor.

**Question:** Given that the city and county are trying to coordinate their homelessness strategy, is there a reason this funding is not being made available via HSD in combination with other housing stability funding?

Answer: This funding opportunity is a collaboration between HSD and DEEL. This will leverage and enhance existing prevention efforts being managed by the City. The contract will be managed in collaboration with HSD and DEEL.

**Question:** I have a question regarding Attachment 3, the work plan. The bold headings listed at the top (Program Overview, Program Development and Partnership with Seattle Public Schools, Commitment to Housing-Focused Services, Cultural Responsiveness and Family Engagement, and Results) are different from the bold headings in the question lists (Program Overview, Commitment to Program Components and Collaborative Design Process, Past Experience and Demonstrated Ability, Organizational and Administrative Capacity, Cultural Competency and Responsiveness, Planning for Challenges). Which set of headings should we use in our work plan? If the first set, which questions should be answered under each heading?

Answer: Please structure your responses based on the headings and questions laid out on pages 11 to 13. Specifically, the response should be structured with these headings:

- Program Overview
- Commitment to Program Components and Collaborative Design Process
- Past Experience and Demonstrated Ability
- Organizational and Administrative Capacity
- Cultural Competency and Responsiveness

- Planning for Challenges

### **Process and Timeline**

**Question: Is the logic model at Appendix A in the RFI for reference? Or should applicants submit a logic model with our application?**

Answer: The logic model is included as a reference to share information on the high-level components of the intervention. Applicants do not need to submit a logic model with the application, however, the application should speak to any additional proposed components (if applicable).

### **Program Requirements**

**Question: Does DEEL have a goal for the number of families to be served with these funds, in total or per provider?**

Answer: DEEL estimates this funding will support 130 families per year across the school district. However, this is a new implementation model and the estimate may be higher or lower than the actual number of students served. All potential providers will submit an estimated number of families to be served and that will inform the selection process.

### **Budget**

**Question: Will a budget template be provided by DEEL?**

Answer: Yes. DEEL will provide a budget template (in MS Excel) on the DEEL website.